

Thousand Islands River Heritage Society Summer student positions

The Thousand Islands River Heritage Society is seeking two students to fill two eight week positions at the Mallory Coach House museum and property, in Mallorytown. The work consists of inside and outside work at thirty hours each week, in all weather. Work on weekends will be required. The pay rate is \$16.00 per hour. All students are encouraged to apply.

Accommodations will be made for qualified handicapped persons.

Some of the duties include;

- Welcoming and assisting visitors to the museum
- Maintaining the museum archives
- Developing heritage-type activities for school age children, for use now and in the future
- Assisting at special events on some weekends
- Manually cleaning up flower gardens on the property
- Maintaining the exhibits in a neat and clean fashion
- Computer information entry (Word, Excel, etc.)
- Other duties as assigned by the staff at the museum

The successful candidates must be students now, and intend to return to a secondary or post secondary institution next fall. Students must be at least sixteen years of age. We are looking for students with good communications skills with people of all ages, as well as computer skills. They will be self-starters, with a keen interest in social history. Being able to perform light manual labour is required. Being able to speak French would be an asset.

The successful candidates must be able to drive, or be driven, to work. It is expected that the successful candidates will be available for work from the middle of June to the end of August, 2018.

Each successful candidate will be required to submit a satisfactory reference prior to commencement of employment.

Interested applicants are invited to submit a cover letter and resume to the undersigned no later than 4:00pm, May 22nd. Only those candidates who qualify for an interview will be contacted.

Mr. Reg Hunt,
Thousand Islands River Heritage Committee,
Box 55
Mallorytown, Ontario
mallorycoachhouse@bell.net

For enquiries not addressed above, interested students may call Bob Morrison at 923-5140

