

**BEING A GENERAL PURPOSE BY-LAW TO ESTABLISH GENERAL FEES AND RATES FOR VARIOUS SERVICES PROVIDED BY THE MUNICIPALITY**

---

**WHEREAS** Section 391, Municipal Act, 2001, S.O. 2001, c.25 authorizes a municipality to impose fees or charges on persons,

- a) for services or activities provided or done by or on behalf of it;
- b) for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local boards; and
- c) for the use of its property including property under its control.

**WHEREAS** it is deemed desirable to establish a schedule of fees and charges for certain municipal services.

**NOW THEREFORE** the Council of the Corporation of the Township of Front of Yonge enacts as follows:

1. **THAT** the fees and charges for various municipal services be established as shown in the schedules attached hereto and outlined in the list following.

**Schedule "A" Fees for General Licenses**  
**Schedule "B" Fees for Animal Control**  
**Schedule "C" Fees for Building Permits**  
**Schedule "D" Fees for Landfill Disposal Site**  
**Schedule "E" Fees for Fire Department**  
**Schedule "F" Fees for Planning Matters**  
**Schedule "G" Fees for Civic Addresses**  
**Schedule "H" Fees for Library**  
**Schedule "I" Fees for Licensing**

2. **THAT** the fee schedules of the by-law may be changed from time to time, as deemed desirable by Resolution of Council.
3. **THAT** the fees established by this by-law shall become effective November 3, 2014 or as soon as possible thereafter.

**READ** a first and second time this 3<sup>rd</sup> day of November, 2014.

**READ** third and final time this 3<sup>rd</sup> day of November, 2014.

---

Mayor, Roger Haley

---

Clerk, Elaine Covey

**SCHEDULE "A" TO BY-LAW # 27-17**  
**RATES FOR SERVICES RENDERED TO THE GENERAL PUBLIC**  
**(Section 391 of the Municipal Act 2001, S.O. 2001 Chapter 25)**

---

Tax Certificates prepared and mailed	\$ 40.00
Building, Fire or Zoning Compliance Certificates (each)	\$ 40.00
Faxed Certificates	\$ 5.00
NSF Cheques	\$ 50.00
Interest Charges (per month on the first of each month)	1.25%
Tax Sale Registration Administration Fee	\$ 1500.00
Lottery Licenses (based on prize value)	1% or \$10 min.
Copies of Zoning By-Law or Official Plan (each)	\$ 25.00
Online	N/C
Fax Charges (first page)	\$ 2.00
(additional pages each)	\$ 1.00
Photocopies Black & White (per page)	\$ 0.25
(over 20 copies)	\$ 0.10
Colour (per page)	\$ 0.50
(over 20 copies)	\$ 0.20
Mobile Canteen or Chip Wagon License (annually)	\$ 300.00
Waste Contractor	\$ 50.00
Township Hall Rentals - Standard charge for Government Agencies	
- Free to non-profit organizations	
- Private use to be referred to Council for consideration	
Community Centre Rentals	
Non-Profit Organizations/Groups*	
1. Based in Front of Yonge Township	No charge
2. Based outside F.O.Y	\$20.00 per hr \$100.00 daily
For Profit Organizations/Groups*	
3. Based in Front of Yonge Township	\$50.00 (min.) \$75.00 daily
4. Based outside F.O.Y.	\$75.00 (min.) \$125.00 daily
Personal Use*	
1. Resident Rates	\$10.00 per hr \$50.00 daily
2. Residents outside of F.O.Y	\$20.00 per hr \$100.00 daily

\*A \$15.00 Table fee is subject to Community Hall Rentals over \$20.00.

**SCHEDULE "B" TO BY-LAW # 18-14  
ANIMAL CONTROL  
(Sections 11 (3) of the Municipal Act, 2001, S.O. 2001 Chapter 25)**

---

Fee Prior to March 31 <sup>st</sup> of each year	\$ 20.00
Fee March 31 <sup>st</sup> and after of each year	\$ 40.00
Section Two (4c)	\$ 12.50
Neutered or Spayed	\$ 12.50
Fee March 31 <sup>st</sup> and after each year (Spayed or Neutered)	\$ 25.00
Replacement Tag	\$ 5.00
Guide or lead dog	\$ N/C
Purebred Breeder's License	\$ 50.00
Commercial Kennel	\$ 100.00

The license fees listed in this Schedule are not to be interpreted as part of the release fees as listed herein, in part section 4, paragraph 6.

First Time	Documented Warning
Second time	\$ 40.00
Third Time	\$ 80.00
Subsequent Times	\$ 200.00

**SCHEDULE "C" TO BY-LAW # 18-14  
FEES FOR BUILDING PERMITS  
(Building Code Act, 1992, Chapter 23, R.S.O 1992, as amended)**

---

1.	To repair and/or alter a building, or construction/install a swimming pool, installation of a solid fuel fired appliance and/or chimney, including agricultural buildings.	
	a) Minimum Fee	\$125
	b) Value of gut renovations to be calculated (Valued at \$120.00 per square foot or contractor's price)	\$125+\$12.00/\$1000 of construction value
2.	To install solar panels:	
	a) Valued up to \$200,000	\$200
	Valued greater than \$200,000	\$300
3.	To construct a building or an addition to a building:	
	a) New Construction:	
	Single family dwelling, seasonal dwelling, modular dwelling (Valued at \$120.00 per square foot or contractor's price)	\$125+\$12.00/\$1000 of construction value
	(Valued at \$80.00 per square foot for 2 <sup>nd</sup> floor/finished basement)	
	b) Repair, alteration, or addition to:	
	Single family dwelling, seasonal dwelling, modular dwelling (Valued at \$120.00 per square foot or contractor's price)	\$125+\$12.00/\$1000 of construction value
	c) Accessory buildings to:	
	Erect, repair, alter or renovate (Valued at \$30.00 per square foot or contractor's price)	\$125+\$12.00/\$1000 of construction value
	d) Decking:	
	(Valued at \$15.00 per square foot or contractor's price)	\$125+\$12.00/\$1000 of construction value
4.	To demolish any building	\$125
5.	To authorize occupancy prior to completion as per Subsection 2.4.3 of regulation 413/90	\$125
6.	To authorize occupancy of a completed building	N/C
7.	Annual renewal of permit	\$100
8.	Written request for special inspection	\$125
9.	Change of use permit	\$125
10.	To reconstruct a structure lost to fire, cost to reflect costs of inspections only: refer to Section 4.7 and 4.8 of the Building By-law	
11.	Building without a permit	double the cost of the Building permit
12.	Building Code Equivalency Evaluation (not including the cost of services by independent Consultants or services by others)	\$1000



8.	Licensed Household Refuse Collectors:		
	225kg. (1/4 Ton to 900 kg (1 Ton)	\$	10.00
	with Racks	\$	15.00
	c/w Trailer	\$	15.00
	c/w Racks and Trailer	\$	20.00
	Combo. of Truck w. Racks & Trailer with Racks	\$	25.00

9. Small Businesses or institutions which produce less than 1/4 Ton of garbage per week must purchase individual garbage labels.

Small Business Fees for Cardboard Disposal

½ Ton truck	\$	20.00
½ Ton Truck with Racks (no higher than the top of the cab)	\$	30.00
½ Loads	\$	10.00

SPECIAL FEES

10.	Garbage Labels	\$	1.75 each
-----	----------------	----	-----------

Garbage Labels and Waste Disposal Tickets can be purchased individually from the Township Municipal Office, or Purcell's Freshmart store in Mallorytown, or at other locations as may be authorized from time to time by the Township.

In special circumstances where large volumes of waste require labels, a written authorization to dispose of the unlabelled waste may be obtained from the Township Office upon payment of the equivalent label cost.

12.	Composters	\$	45.00 each
13.	Blue Boxes	\$	10.00 each

**SCHEDULE “E” TO BY-LAW # 18-14  
FEES FOR FIRE DEPARTMENT**

---

Fire Department Response Fees – Indemnification Technology<sup>®</sup>:

\$410.00 per hour, per truck and personnel

**1.0 Fire Department Response Fees – Indemnification Technology<sup>®</sup>:**

\$410.00 per hour, per truck and personnel (or the current MTO costing rate) or part thereof, plus any additional cost to the Fire Department or the Corporation of the Township of Front of Yonge for each and every call.

\$205.00 per half hour, per truck and personnel (or the current MTO costing rate) or part thereof.

Costs will be invoiced by the Front of Yonge Township Fire Department and or their agent (Fire Marque Inc.) as per By-Law # 06-13 and will be due sixty days from date of invoice.

**1.1 Extraordinary Expenses:**

If the Front of Yonge Fire Department conducts an inspection or responds to a fire or other emergency at a property and determines, or the Fire Chief or Deputy Fire Chief determines, that it is necessary to retain a private contractor, rent special equipment, or use consumable materials other than water and medical supplies, in order to suppress or extinguish a fire, preserve property, prevent a fire from spreading, or otherwise control and eliminate an emergency, the expenses incurred by the Front of Yonge Fire Department for retaining a private contractor, renting special equipment and/or using consumable materials, as applicable, may be charged to the property owner and recovered as a fee under this By-law.

**2.0 False Alarms**

If the Fire Department attends at a property in response to a fire alarm and upon conducting an investigation the Fire Chief or his/her designate determines that the alarm is a false alarm occurring as a result of a malfunction or the property owner having failed to maintain the fire alarm system or emergency system as prescribed by the Ontario Fire Code (O.Reg.388/97), the property owner shall be:

- a. Ordered by the Fire Chief or his/her designate to correct the system.
- b. Charged a fee as stipulated in Table A: Schedule of False Alarm Fees.

2.1 If a property owner fails to notify the Front of Yonge Fire Department in advance of any work being conducted on a fire alarm system or emergency system at the property, and as a result of the work being done on a fire alarm or emergency system a false alarm is triggered, the property owner shall be charged a fee as stipulated in Table A: Schedule of False Alarms Fees, if the Fire Department responds to the false alarm.

Table A: Schedule of False Alarm Fees	
Description	Amount of Fee
False alarms occurring as result of a malfunction or failure to maintain a fire alarm system or emergency system:	
a) First false alarm in any 12 month period	Nil
b) Second false alarm in any 12 month period	\$200
c) Each subsequent false alarm in any consecutive 12 month period	\$400
1. Each false alarm occurring as a result of work being performed on a fire alarm system or emergency system.	\$400
2. Failure to perform work on a fire alarm system or emergency system when ordered by the Fire Chief or his/her designate.	\$400
3. False alarm resulting from malicious or mischievous acts.	\$600

2.2 If the Fire Department responds to a fire alarm and upon conducting an investigation the Fire Chief or his/her designate determines that the alarm is a false alarm occurring as a result of a malicious act, the occurrence shall be reported to the police and a criminal investigation shall be initiated.

3.0 Fire Inspections

Table B: Fire Inspections	
Description	Amount of Fee
Fire Inspection requested by a Business, Landlord or Agency (includes inspection report and one follow up) (2 <sup>nd</sup> follow up) due to failure to resolve issues in original report	\$100 \$100
Fire Inspection requested by a home owner for a residence – <u>NOT</u> for Business, Landlord or Agency (includes inspection, report and one follow up)	Nil
Fire Inspection requested by complaint	Nil
Request for copy of Fire Cause Reports by insurance companies	\$100
Request for burn permits (scrap material piles only)	\$100
Request to approve a Fire Safety Plan	Nil
Request for Occupancy Load Certificate	\$50
Request for Fire Department clearance review	\$250



**SCHEDULE "F" TO BY-LAW # 18-14**  
**FEES FOR PLANNING MATTERS**  
**(Planning Act, R.S.O. 1990, c. P.13)**

---

1. The provisions of this by-law shall apply to all applications made in respect of planning matters which, on the date hereof, are subject to the provisions of the Planning Act, R.S.O. 1990, c. P.13.
2. Fees for the processing of applications made in respect of planning matters shall be in accordance with the following. Deposits as listed are required to recover all costs arising from the application.
  - 2.1 For applications for Minor Variance or Permission \$500.00.
  - 2.2 For applications for Site Plan Control \$1000.00 (pre-development agreement to be signed).
  - 2.3 For applications for Official Plan Amendments - \$1500.00 (preparation and processing of amendment including approval/referral by Ministry).
  - 2.4 For applications for Zoning By-law Amendments \$1100.00 (preparation of and processing of amendment including Council approval and circulation).
  - 2.5 For concurrent applications for Official Plan and Zoning By-law Amendments - \$2000.00
  - 2.6 For applications submitted to the United Counties of Leeds and Grenville for Residential or Industrial Sub-Division or Condominium Proposals - \$1500.00
  - 2.7 For applications submitted to the United Counties of Leeds and Grenville Land Division Committee – \$200.00 (written review).
3. If Special Meetings of the Municipal Council are deemed advisable for a planning matter, such costs shall be borne by the applicant and shall be in addition to the costs referred to in Section 1 of this By-Law.
4. Fees prescribed in this By-Law under Sections 2.1, 2.2, 2.3, 2.4 and 2.5 shall be payable upon formal application to Council.
5. Fees received pursuant to Sections 2.3 or 2.4, but not used, shall be returned to the applicant by the Treasurer.
6. Agreement of Indemnity to be signed by all applicants. Should a third party appeal to the O.M.B., a deposit of \$1000.00 is to be made by the applicant.
7. The fees set forth in this by-law are minimum fees only and where the municipality requires the professional services of a planner, solicitor, engineer or surveyor, etc., in connection with an application in the opinion of the Municipality, the costs charged to the Municipality by such professional, shall be payable by the applicant.

For example: Costs of attendance at a Council meeting by the Municipal Solicitor or Planner.
8. The Corporation of the Township of Front of Yonge may at its discretion refund to the applicant, any or all of the prescribed fees as set out in this by-law, if it is deemed advisable and fair to do so.

**SCHEDULE "G" TO BY-LAW # 18-14  
FEES FOR CIVIC ADDRESSES**

---

Supply of Civic Address Blade Complete with Hardware	\$	35.00 per set
Civic Address Blade (only)	\$	25.00
Post and Hardware (only)	\$	10.00

**SCHEDULE "H" TO BY-LAW # 18-14  
FEES FOR LIBRARY**

---

1. Overdue Library Books (per book)	\$ .25 per Library day
2. Lost or Damaged Books/Materials	Replacement Value

**SCHEDULE "I" TO BY-LAW # 18-14  
FEES FOR LICENSING**

---

1. Garbage Contractors	\$ 25.00
2. Chip Wagons	\$ 120.00
3. Mobile Canteens	\$ 120.00

Note: All above license fees are the charges applicable for one year or part of a year, ending December 31.